

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 8	Page 2
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	Page 1, Appendix C
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	Appendix D
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	Appendix D
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	Inside back cover
	<ul style="list-style-type: none"> Information licensing 	<i>Queensland Government Enterprise Architecture – Information licensing</i> ARRs – section 10.5	N/A
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1	Inside front cover, page 1
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	Inside front cover, pages 1,12
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	Pages 1,6-11, 13
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 11.4	N/A
Non-financial performance	<ul style="list-style-type: none"> Government objectives for the community 	ARRs – section 12.1	Pages 8-11, 21
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	Pages 6-11
	<ul style="list-style-type: none"> Agency service areas, service standards and other measures 	ARRs – section 12.4	N/A
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	Pages 4-5, 61, Financial Statements Note 33
	<ul style="list-style-type: none"> Chief Finance Officer (CFO) statement 	ARRs – section 13.2	N/A
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	Pages 12-15
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	Pages 14-16

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<ul style="list-style-type: none"> • Related entities • Boards and committees • Public Sector Ethics Act 1994 	ARRs – section 14.3	Financial Statements Notes 30-31, Appendix B
	ARRs – section 14.4	Pages 12-13, Appendix B
	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	Appendix B
Governance – risk management and accountability <ul style="list-style-type: none"> • Risk management • External Scrutiny • Audit committee • Internal Audit • Public Sector Renewal Program • Information systems and recordkeeping 	ARRs – section 15.1	N/A
	ARRs – section 15.2	N/A
	ARRs – section 15.3	Pages 13-15, Appendix B
	ARRs – section 15.4	Page 16
	ARRs – section 15.5	N/A
	ARRs – section 15.7	Appendix B
Governance – human resources <ul style="list-style-type: none"> • Workforce planning, attraction and retention and performance • Early retirement, redundancy and retrenchment • Voluntary Separation Program 	ARRs – section 16.1	Page 11
	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	N/A
	ARRs – section 16.3	N/A
Open Data <ul style="list-style-type: none"> • Open Data 	ARRs – section 17	Appendix B
Financial statements <ul style="list-style-type: none"> • Certification of financial statements • Independent Auditors Report • Remuneration disclosures 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	Page 58
	FAA – section 62 FPMS – section 50 ARRs – section 18.2	Pages 59-60
	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	Financial Statements Note 28

FAA *Financial Accountability Act 2009* FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*